

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

April 9, 2014

1:00 pm

April 9, 2014 DCLC Room A (Third Floor)

1:00 pm – 4:30 pm

Board Members Present: Sheryl Abercrombie, Amy Adkins, Ellis Blanton, Andrea Cornuelle, Cynthia Knapp, Carol Scherbak

Board Members Absent: Rebecca Baker, Anne Marie Brown, Vicky Poplin

ExOfficio Members: Vanessa Breeding, Angela Evans

Guests: Charles Coulston

AGENDA ITEM	Time	DISCUSSION	Action
Committee Work Sessions	30-45 minutes		
Call to order Sheryl Abercrombie	1 Minute	Sheryl called the meeting to order at 2:24 PM	
Committee Reports	30 minutes	<u>Education Committee:</u> No Report <u>Applications Committee:</u> The committee reviewed a Limited License application. The committee made a motion to deny the application due to non-compliance of 201 KAR 46.030 Section 2. Andrea seconded the motion. Sheryl called for a vote. Motion passed. The committee reviewed an application for a limited license. The committee made a motion to have the applicant take the state approved Limited Exam. Andrea seconded.	

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		<p>Sheryl called for a vote. Motion passed.</p> <p>The committee reviewed an application of a retired RT (ARRT not active license) for a limited license. The committee recommended the applicant either have the ARRT license re-instated or take the state limited exam. Amy seconded the motion. Sheryl called for a vote. Motion passed.</p> <p><u>Violations/Complaint Committee:</u></p> <p>13.01 A- Ongoing Investigation 13.01 B- Ongoing Investigation 13.01 C- Ongoing Investigation 13.02- Ongoing Investigation 13.03- Ongoing Investigation 13.04- Ongoing Investigation 14.01 A- Cease and Desist letter to be sent. 14.01 B- Cease and Desist letter to be sent. 14.01 C- Cease and Desist letter to be sent. 14.02- The committee recommended to file a formal complaint against the individual for violation of scope of practice and proceed as legal counsel advises. Andrea seconded. Sheryl called for a vote. Motion Passed. 14.03 A- Ongoing Investigation 14.03 B- Ongoing Investigation 14.03 C- Ongoing Investigation 14.04 A- Ongoing Investigation 14.04 B- Ongoing Investigation 14.04 C- Ongoing Investigation 14.05 A- Ongoing Investigation 14.05 B- Ongoing Investigation</p>	

AGENDA ITEM	Time	DISCUSSION	Action
		<p> 14.05 C- Ongoing Investigation 14.05 D- Ongoing Investigation 14.06- Ongoing Investigation 14.07 A- Ongoing Investigation 14.07 B- Ongoing Investigation 14.07 C- Ongoing Investigation 14.08- Ongoing Investigation </p> <p> <u>Communications Committee:</u> The committee reported that they sent out the communication letter on 4/1/14 to the technologists, program directors and radiology department directors that email addresses could be obtained. Amy has received several requests for email addresses to be added to the list. Vanessa has asked Andrea and Amy to evaluate the current look of the licenses and propose updates at the next board meeting. </p> <p> There will be board representation at several upcoming state meetings. 4/19/14- Cynthia will be attending the KSNMT meeting 4/26/14- Andrea and Amy will be presenting at Jenny Wiley 5/22/14- Sheryl will be presenting a KBMRIT update at the KY AHRA meeting </p>	
Approval of March Minutes	2 Minutes	Carol made a motion to approve the minutes as amended. Ellis seconded. Sheryl called for a vote. Motion passed.	

AGENDA ITEM	Time	DISCUSSION	Action
<p>Executive Director Update</p> <p>Vanessa Breeding</p>	<p>15 Minutes</p>	<p><u>Budget Report</u></p> <p>-FY 13 ended with an estimated cash balance of \$43,300.96</p> <p>-Current YTD estimated cash balance is \$56,437.83 (Vanessa requested the current YTD spreadsheet, but did not receive one)</p> <p>-Vanessa is working on calculating monthly expenses. If all board members attend the monthly meetings, travel expense would be \$448.25/month.</p> <p>March 2014 New Applications- 37 Renewals- 273 ISC- 7</p> <p>-Vanessa expects to see an increase in applications for April and May due to new graduates.</p> <p>-Monthly reports are consistent with 2013's numbers and we ended last FY around \$191,000.00.</p> <p>-Vanessa reported that administrative assistant help remains consistent at this time.</p> <p>-Vanessa will attend the Executive Directors meeting in Frankfort on April 22nd at Libraries and Archives.</p>	

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		<p>-Vanessa has visited office space at 39 Fountain Square. The board has previously provided Sheryl with the authority to proceed with locating office space for the board.</p> <p>-Vanessa has been working with John Russ at Ky.gov to develop the website. Amy and Andrea will work with Vanessa and John Russ to make revisions and finalize the website. The Board reviewed the test website for the board to see the beginning stages.</p> <p>Board reviewed the March 11, 2014 letter from St. Catharine College concerning the loss of accreditation and seeking written assurance that its 2014 radiology program class would be eligible for licensure in Kentucky. No new information was provided. No action was taken by the Board.</p> <p>-Sheryl, Brian and Vanessa had a conference call with Kevin Cardwell regarding the board's financial accounts. Vanessa received a letter from Beth Jurek on April 8th in response to the letter the board sent to the commissioner, secretary and David Spenard. Brian and Sheryl will work on submitting a response to the Cabinet.</p>	<p>Sheryl and Vanessa will work with Robin Antenucci to secure the space.</p> <p>Amy and Andrea will work with Vanessa and John Russ to make revisions and finalize the website.</p> <p>Sheryl and Vanessa are evaluating FY 14 to ensure that is a correct projected balance. Brian and Sheryl will work on submitting a response to the cabinet.</p>

AGENDA ITEM	Time	DISCUSSION	Action
Updates from Board Attorney (Brian Judy/Angela Evans)	5-15 Minutes	No Report	
Regulations Review by Board Members	60 Minutes	The Regulations committee is still working on completing revisions. There is currently one regulation to revise. The committee will present the proposed revisions to the board at the May meeting.	Regulations committee will continue to work on revising the regulations. Proposed regulations will be presented to the board at the May meeting.
Approval of Board Travel		Ellis made a motion to approve travel. Cynthia seconded. Sheryl called for a vote. Motion passed.	
Future meetings		May 14th - DCLC Room A available from 1:00 pm – 4:30 pm June 11th - DCLC Room A available from 1:00 pm – 4:30 pm	
Meeting adjourned		Ellis made a motion to adjourn. Amy seconded. Sheryl called for a vote. Motion passed. Adjourned at 4:45 PM	